



DIRECT HIRE CAREER OPPORTUNITY BULLETIN

DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION

BUREAU OF INSURANCE

INSURANCE COMPANY EXAMINER

Class Code: 0366

Public Service	Career Diversity
Retirement	Promotional
Benefits	Opportunities
Paid Holidays	Over 10,000 Employees
Training	Statewide Locations
Full Time	Seasonal Jobs
	Part Time

Application process:

In order to be considered for this position, qualified candidates must submit a State of Maine direct hire application, resume, and cover letter.

Direct Hire Application forms can be obtained by contacting the SESC human resource office at (207)623-6734 or by accessing the state of Maine website at:

http://www.maine.gov/bhr/state_jobs/how_to/direct.htm

Send completed applications to:

Security and Employment Service Center
Annette Caron Nash, H.R. Generalist
108 State House Station
Augusta, Maine 04333
Tel: 207.623.6734
annette.caron-nash@maine.gov

Applications must be postmarked by 5:00 PM on April 29, 2016.

Benefits:

Value of State's share of Employee's Retirement: 15.3% of pay
Value of State-paid Dental Insurance: \$13.13
Value of State-paid Health Insurance*
Level of Coverage:
95% State Contribution = \$377.73 biweekly
(Employee pays: 5% = \$19.88)
90% State Contribution = \$357.85 biweekly
(Employee pays: 10% = \$39.76)

*The level of actual value of state paid Health Insurance will be based on employee's wage rate and status with regard to the health credit premium program.

Opening Date: April 11, 2016 **Closing Date:** April 29, 2016
Location: Gardiner
Position Type: Full Time
Salary: Grade 20 \$32,240- \$43,451
Eligible stipend of up to 21% of the hourly rate of pay
see qualifications

DESCRIPTION:

The Maine Department of Professional and Financial Regulation Bureau of Insurance seeks an Insurance Company Examiner.

Primary responsibilities include:

- Participate in the planning and performance of financial examinations including, but not limited to, claim testing, premium testing, investment testing, control testing, compliance testing, expense evaluation and analytics.

Qualified applicants must have knowledge of:

- Accounting and auditing principles and practices
- Business law, economics, and finance
- Knowledge of statistical sampling methodology

Qualified applicants must have the ability to:

- Analyze accounts, records and financial statements
- Communicate effectively
- Establish and maintain effective working relationships
- Work in a team environment

For full job performance, Examiners will be expected to obtain:

- Knowledge of insurance company practices
- Knowledge of state laws, rules, and regulations pertaining to insurance practices

QUALIFICATIONS:

A bachelor's degree in accounting or closely related field -OR- an acceptable four (4) year equivalent combination of education, training and experience.

Preference may be given to those applicants holding the following certifications; CFE, AFE, CPA, CISA or AES. Employment time qualifies as experience toward CPA requirements on an hour for hour basis.

This position is eligible for a stipend of up to 21% of the hourly rate of pay for employees who maintain either the CPA and/or the CFE designation.

A significant amount of this work will be conducted in the greater Portland, Maine area. Extensive in-state travel and occasional out-of-state travel required.

Questions about this position should be directed to Vanessa Leon, Director Financial Regulation (207)624-8452 or Vanessa.J.Leon@maine.gov.